



Meeting:		KEMSA PRE-BID CONFERENCE																					
Date Held:		11 th March, 2025																					
Time:		10.00 am – 12.30pm																					
Venue:		KEMSA, TENDER OPENING HALL																					
Attendees:		As per attached registration list																					
No.	Agenda																						
<p><u>Min 1: 11/03/2025 – Prayers and Opening remarks</u> The Pre-bid meeting started at 10:00 a.m. with a word of prayer.</p> <p><u>Min 2: 11/03/2025 – Welcoming Remarks</u> The Senior Procurement Officer welcomed all prospective bidders present to the meeting. Further the bidders were informed that the pre-bid conference was important because it is the forum where tender requirements are clarified.</p> <p><u>Min 3: 11/03/2025 - PROCUREMENT PRESENTATION</u> The prospective bidders were taken through the procurement process as follows;</p> <ul style="list-style-type: none">• Introduction• Bid Submission• Bid Evaluation• Tender Notification• Performance Security Submission• Contracting <p>Tenders advertised</p> <table><tr><th colspan="4">GLOBAL FUND KEN - H- TNT</th></tr><tr><th>No.</th><th>Tender No:</th><th>Tender Description</th><th>Tender Closing Date</th></tr><tr><td>1</td><td>GF ATM TB C19RM 2024-2025 OIT 05 (Re-advertised)</td><td>PROCUREMENT OF SPECIALIZED WORKS- FOR COLD ROOM FLOOR (EPOXY)</td><td>25th March, 2025 at 10:00am</td></tr><tr><td>2</td><td>GF ATM TB C19RM 2024-2025 OIT 06 (Re-advertised)</td><td>SUPPLY OF COLD ROOM RACKS</td><td>25th March, 2025 at 10:00am</td></tr><tr><td>3</td><td>GF ATM TB C19RM 2024-2025 OIT 07 (Re-advertised)</td><td>SUPPLY OF DOCK DOORS</td><td>25th March, 2025 at 10:00am</td></tr></table> <ul style="list-style-type: none">• The tender document has been published on Public Procurement Information Portal (PPIP) and KEMSA website.				GLOBAL FUND KEN - H- TNT				No.	Tender No:	Tender Description	Tender Closing Date	1	GF ATM TB C19RM 2024-2025 OIT 05 (Re-advertised)	PROCUREMENT OF SPECIALIZED WORKS- FOR COLD ROOM FLOOR (EPOXY)	25 th March, 2025 at 10:00am	2	GF ATM TB C19RM 2024-2025 OIT 06 (Re-advertised)	SUPPLY OF COLD ROOM RACKS	25 th March, 2025 at 10:00am	3	GF ATM TB C19RM 2024-2025 OIT 07 (Re-advertised)	SUPPLY OF DOCK DOORS	25 th March, 2025 at 10:00am
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- Bidders should complete the registration form provided in the tender document and email the form to the official email address provided.

BID SUBMISSION

- Bids shall be submitted manually.
- Completed serialized/paginated Bidding documents shall be submitted accompanied with a signed declaration of the number of pages.
- All bidders are required to submit their documents paginated in a continuous ascending order from the first page to the last in this format; (i.e. 1, 2, 3..... n where n is the last page).
- The documents will be One original and a copy in plain sealed envelopes clearly marked on top with the Tender Number and Description and accompanied by a Bid Security of the amount specified in the SBD or equivalent in a freely convertible currency from Commercial Banks or Insurance Companies Approved by The Insurance Regulatory Authority (IRA) and listed by The Public Procurement Regulatory Authority.

BID EVALUATION

Bid evaluation will be undertaken in the following stages;

- Preliminary Examination
- Technical Evaluation
- Financial Evaluation

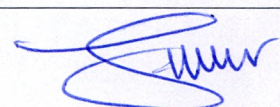
NB: Detailed evaluation criteria for each tender is as detailed on tender document with consideration to the clarifications on Min 4: 11/03/2025 and attached addendums.

PAST PERFORMANCE

- A supplier performance measurement tool with detailed performance indicators has been developed and will be used to measure the performance of contracted suppliers. The performance measurement results shall be used as a basis for award of subsequent contracts.
- Performance indicators: Time, Quantity, Cost and Quality.
- Suppliers who will have had unsatisfactory past performance on contracted items of less than 71% shall not be recommended for award of similar items in subsequent tenders for a period of one (1) year.

NOTIFICATION

- The successful and unsuccessful bidders will be notified simultaneously in line with PPADA 2015 (revised) 2022

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- The successful bidders will be required to accept the offer within 14 days from the date of notification.

PERFORMANCE SECURITY

- Performance Security should be 10% of the initial contract sum and valid for one year renewable.
- Performance security must be submitted not later than the 28th day from date of notification.

Failure to comply will lead to cancellation of award.

- The performance security must be issued by a local bank. If the supplier is foreign, the security must be issued by an authorised financial institution or by a corresponding bank in Kenya recognized by the Central Bank of Kenya.
- Performance securities from Insurance Companies are not acceptable.

CONTRACTING

- All successful bidders are enjoined to sign a contract with KEMSA within 28 days from date of notification.
- The period of contract performance will start running immediately after signing the contract.
- The contract shall be coordinated by a Contract Implementation Team.
- A Purchase Order shall be issued upon approval by the Contract Implementation Team.

PAYMENT

- Payment will be done by the National Treasury as per the agreed terms and conditions of the contract.

Min 4: 11/03/2025 Question and Answer Applicable to all tenders

Question 1:

Is submission of bid security limited to commercial banks only

Answer:

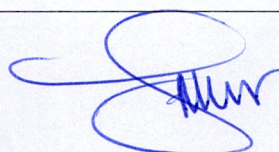
All tenders must be accompanied by an Original Tender Security from Commercial Banks or Insurance Companies Approved by The Insurance Regulatory Authority (IRA) and listed by The Public Procurement Regulatory Authority. Electronic tender securities are acceptable and shall be authenticated through the use of the QR scanner (In Accordance to PPRA CIRCULAR NO. 01/2023) - The original Tender Security must be valid for 240 days from date of tender opening.

Question 2:

Are the three tenders VAT inclusive?

Answer:

All three tenders are tax exempted.

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GF ATM TB C19RM 2024-2025 OIT 05- PROCUREMENT OF SPECIALIZED WORKS- FOR COLD ROOM FLOOR (EPOXY)

Addendum:

Omit the Requirement of NCA 3

Provide a valid registration with National Construction Authority (NCA 5) in Building Engineering Works.

GF ATM TB C19RM 2024-2025 OIT 05

Question 1:

Provide the details of drawing for foundation or base for racks of cold room

Answer:

The drawing is attached in between page 109 and 110 of the tender document.

Question 2:

What thickness is the modified cement on below the AL plate

Answer:

The modified cement to fill the gaps between the panels and ensuring the AL plate seat on the panel without the gap. Depending with the kind of cement the bidder will use and the panel leveling methodology the cement requirement will only to fill the gap but not topping. Therefore in there is no requirement of topping thickness.

Question 3:

4	<u>Floor Reinforcement</u>		
	Plate reinforcing the floor 5mm Aluminum checker plate with Zero but welded joints dowelled to panel below and firmly secured with wall to receive the Polyurethane resin	950	SM
5	<u>12 MM Polyurethane resin floor finish</u>		
	Lay 9mm polyurethane trowel applied Mortar laid to manufacturer's instructions	950	SM

Floor Finish on Aluminum Checker Plate (Item No. 4 & 5): The BQ specifies a polyurethane resin finish, which is typically applied to concrete, not aluminum. Could you confirm if an alternative finish suitable for aluminum should be considered instead?

Answer:

No Alternative. Quote as Specified

Question 4:

Polyurethane Thickness (Item No. 5): The heading states 12mm, while the description specifies 9mm. Kindly clarify the required thickness to ensure accurate pricing.

Answer:

(Item 5) 12mm thickness is correct. Omit the 9mm in the specifications and replace with 12mm.

GF ATM TB C19RM 2024-2025 OIT 06- SUPPLY OF COLD ROOM RACKS**Question 1:**

The bid security amount on page 4 and 44 of the tender documents is different, which amount should be considered?

Answer:

The bid security amount is KES 549,500.00 (Kenya Shillings Five Hundred and Forty-Nine Thousand and Five Hundred Only)

Question 2:

On the price schedule the price is 16% VAT inclusive.

Answer:

The tender is tax exempt.

Question 3:

Time of completion for the cold room rack project

Answer:

Bidder to propose the project completion Time

GF ATM TB C19RM 2024-2025 OIT 07- SUPPLY OF DOCK DOORS**Addendum:**

Omit the Requirement of NCA 3

Provide a valid registration with National Construction Authority (NCA 5) in Building Engineering Works.

Signed: Antony Chege:

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