

# KENYA MEDICAL SUPPLIES AUTHORITY

Commercial Street, Industrial Area  
P.O. Box 47715, 00100 GPO,  
Nairobi, Kenya



Tel: +254 20 3922000, Fax: +254 203922400  
GSM +254 719 033000, +254 733 606600  
Email: info@kemsaco.ke

*All Correspondence should be addressed to Chief Executive Officer*

When replying please quote our ref:

**KEMSA/PROC/ONT13/2023**

**Date: 31<sup>st</sup> January, 2023**

**To all Bidders,**

## **ADDENDUM NO. 1**

Dear Sir/Madam,

### **RE: TENDER NO. KEMSA/ONT13/2022-2024 FOR PROVISION OF INSURANCE SERVICES.**

The following Queries were raised by interested bidders and responses provided as detailed below.

#### **Question 1:**

Kindly clarify the following;

#### **Mandatory Requirement**

- Must have a paid up capital of 600 million: Is this inclusive of brokers?
- Must have underwritten GPA/WIBA premium of more than 800m: Is this for both brokers and Underwriters or underwriters only?

#### **Answer:**

- The requirement of paid up capital of Kes. 600million is applicable to Underwriters whereas for brokers, they must have a paid up capital of Kes. 25 million
- The authority's requirement is that both Underwriters and Brokers Must have met the requirement of GPA/WIBA premium of more than 800m

**Question 2:**

Kindly clarify the following;

**Technical Evaluation**

- Provide 3 current assignments totaling to Kes. 300 Million: Can this be reduced to kes. 100million for the sake of brokers?)

**Answer:**

- The authority's requirement is that both Underwriters and Brokers Provide 3 current assignments totaling to Kes. 300 Million.

**Question 3:**

Provide Copy of Audited Financial statements/Accounts for the last three financial years (2019, 2020, and 2021). The accounts must demonstrate a **paid-up capital of 2 billion** and be certified by an Auditor. Very few companies have attained a paid up capital of 2 billion. Is the question asking for paid up capital or Gross Premium per an underwriter?

**Answer:**

- The question is asking for a Gross Premium per underwriter.

**Question 4:**

we would appreciate the information to help us quote competitively and favorably;

under WIBA policy, please share a breakdown of employees with their estimated annual pay.

**Answer:**

Here is the breakdown of employees with their estimated annual pay

Breakdown of employees			Estimated Annual Salaries (Totals)			
S/No.	Occupation	No. of Employees	Basic salaries	Annual Basic salaries	Gross salaries	Annual Gross Salaries
1	Office Staff	687	57,740,904.00	692,890,848.00	84,867,598.00	1,018,411,176.00
2	Drivers	47	1,810,034.00	21,720,408.00	2,894,050.00	34,728,600.00
3	Loaders	9	223,495.00	2,681,940.00	397,190.00	4,766,280.00



**Dr. Justus Kinoti (Ph.D)**  
**Ag. DIRECTOR PROCUREMENT**  
**FOR: CHIEF EXECUTIVE OFFICER**